

**Village of Hamilton  
Board of Trustees  
Special Meeting May 24, 2012  
7:00 a. m. Village Office**

**APPROVED MINUTES**

**Present:** Mayor Margaret Miller; Trustees: Russell Lura, Sam Cooper, Dominick Pangallo, and Debbie Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson

**Public Present:** MUC President John Basher; Commissioner Bob Holcomb; Bill & Carolyn Todd

The meeting was called to order at 7:05am and the Mayor led the Pledge of Allegiance.

**Approval of Agenda:** Approved as written.

**Public Comment:** None

**Schedule 5, Law Enforcement:** The salaries need to be adjusted to the PBA contract. Other issue is new rates going into affect for highway department. Transfers will be made in June 2012. MUC Commissioners will receive a raise and will be taken out of the contingency fund. A **motion** was made by Trustee Cooper to approve the transfers to be made in June 2012. The **motion** seconded by Trustee Kliman. Trustee Lura abstained.

**Use of Colgate Facilities:** Treasurer Henderson explained she received a letter from Colgate and the contract for the Rec Program to rent the tennis courts and lineberry pool for \$2,640.00. Colgate is also requiring a certificate of insurance.

**Contract to Use Colgate Facilities for the Summer Rec Program  
RESOLUTION 83-2012**

WHEREAS, the Village Board of Trustees has reviewed the contract with Colgate University for the use of their tennis courts and Lineberry pool; and

WHEREAS, the cost of using Colgate's facilities from July 2, 2012 to August 3, 2012, with be two thousand, six hundred, forty dollars (\$2,640.00) and that the Village will supply a certificate of insurance;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees, of the Village of Hamilton authorizes the Mayor, Margaret Miller to execute the contract with Colgate University.

Moved by Trustee Lura, seconded by Trustee Kliman and carried.

**Lawn at Old Ames:** Administrator Graham stated there is nothing the Village can do unless it becomes a hazard and there is a violation of the building code. The Village cannot go on private property, we cannot use municipal equipment or employees on private property. CEO McGinnis has contacted the owner and they are looking for someone to mow the lawns. A nuisance law was discussed.

**Overnight Parking:** Chief Gifford reported at the staff meeting that there were no problems reported with the ban on overnight parking during graduation weekend. The Mayor asked if the same ban should be allowed during alumni weekend. A **motion** was made by Trustee Cooper to temporarily adjust the overnight parking restriction for alumni weekend beginning 6/1/12 at 8:00pm and continuing through 6/4/12 at 6:00am. The **motion** was seconded by Trustee Lura and carried. A notice will go out to the papers and Joanne Borfitz

**Wanderer's Rest:** This event has been cancelled.

**Alumni Weekend Events:** The Mayor reported the parade will come all the way downtown and expect between 1200-1500 participants. Theta Chi will be celebrating their 100<sup>th</sup> year. Farmers' Market vendors will be notified. Odd Fellows will be having a BBQ on the Village lawn. Additional officers will be on duty at Colgate's expense.

The Mayor reported she will be away May 26-June 2, 2012. She can be reached by phone.

Trustee Lura reported the planters on Lebanon Street are full of garbage. Administrator Graham will ask Randy and his guys to clean. Trustee Pangallo will check who is the owner of the planters.

**Capital Projects:** Treasurer Henderson distributed a projected surplus report as of 8/31/12. Mayor Miller started the discussion with the Security Substation. Trustee Lura has concerns with having the building at the Airport. Administrator Graham contacted McFarland Johnson. Zach Staff, from MJ, stated that the FAA will not support moving the location of the building. Administrator Graham will try to contact the FAA himself. If the project is moved from the Airport the grant money will be lost. The project has been downsized by 1,000 sq. ft. and the design has changed. The BOT will get the plans at the June 2012 meeting. The fence and the Security Substation building have been combined. Part of the trail will need to be relocated. Trustee Cooper stated the police station will remain downtown. Trustee Pangallo asked if the Sheriff's Department was still interested in sharing the Security Substation, we do not know at this time. A portion of the original \$499,000.00 has been used for bringing water infrastructure to the Airport. Carolyn Todd asked if there was a time limit to occupy the building. Trustee Lura asked if the Airport office could be in the Security Substation.

**Streets:** Administrator Graham stated Lebanon Street, Eaton Street, John Street, Charles Street, University Ave and parts of Hamilton Street all need work. Any place there is clay pipe for sanitary sewer or 4 inch or less water mains would need to be replaced during reconstruction. Debt service pay off was reviewed. Installing sidewalks on the east side of Madison Street was discussed. Trustee Cooper reminded the Board that a request for handicap parking on Lebanon Street was made. \$90,000.00 for the RFP has been budgeted for the engineering for Lebanon Street.

**Well:** Administrator Graham stated a new well is needed. The close proximity of both wells to each other is a huge concern. There may be property that is available, that we own, on Eaton Street that would be an excellent option. Estimated cost for a new well is approximately \$1.2 million. DWSRF was denied, but will be redone. Water storage is not a concern.

**DPW:** We have outgrown this facility. All of our equipment cannot be housed inside. An estimate for a new pole barn with demolition is \$800,000.00-\$850,000.00. It would be much larger and have drive through bays. Disruption to the residential neighbors is a concern. It was suggested that the MUC also use the building for Natural Gas. The White property, where the old barns are currently, is an option for a new location. Trustee Pangallo stated that this project should be moved to the top of the Capital Projects list because it will serve the whole community.

Administrator Graham feels we are due more money through AIM. He referred to the NYCOM article. Trustee Lura suggested to contact the County regarding sales tax and investigate becoming a city.

A **motion** was made by Trustee Cooper to enter into an executive session at 8:45am to discuss personnel issues. The **motion** was seconded by Trustee Kliman and carried. A **motion** was made by Trustee Cooper to exit the executive session at 9:25am. The **motion** was seconded by Trustee Lura and carried.

#### **Courthouse Flooring and Gallery Chair Purchase Resolution 84-2012**

Dated: May 24, 2012

WHEREAS, the Board of Trustees of the Village of Hamilton has received a Justice Court Assistance Program (JCAP) grant; and

WHEREAS, the Board of Trustees has solicited quotes from businesses qualified to install flooring and provide gallery seating for the Courthouse facility;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton after reviewing the quotes provided does hereby authorize the Mayor to issue a purchase order in the amount of four thousand, two hundred and ninety-five dollars (\$4,295.00) to Ray's Wayside for the purchase and installation of flooring as submitted in Ray's Wayside quote dated 4/30/12; and be it further

RESOLVED, that the Board of Trustees of the Village also authorizes the Mayor to issue a purchase order to SAUDER Seating for fourteen thousand, one hundred and fifteen dollars (\$14,115.00) for the purchase of seventy-five (75) model 340-6720 gallery chairs as submitted in Sauder quote dated 2/22/12.

Moved by Trustee Cooper, seconded by Trustee Kliman and carried.

**Adjournment**

There being no further business to come before the Board, Trustee Cooper made a **motion** to adjourn. The **motion** was seconded by Trustee Kliman and carried. The meeting was adjourned at 9:40 a.m.

Respectfully submitted,  
Kim Taranto